

Freedom of Information Request Submitted by WARA in June 2020

Adderbury Cemetery

1.	Please provide the report that had been circulated to the Parish Council meeting for the 25th June 2019 with regard to advice which had been received on the water levels in the ground in Adderbury Cemetery.	Report attached. Grave space numbers have been revised, as per the recently released statement relating to the Cemetery on the PC web site. www.adderburypc.co.uk
2.	A copy of the revised 'burial policy' to avoid burials in areas which may have a high water table.	Burial Policy attached. The issue with the water table has been resolved due to the clearance of the drains and the ditches.
3.	Plan of the cemetery with areas marked out for future burials.	Attached. Plots in red are available.
4.	Estimates of the future capacity of the cemetery in number and years.	Estimated 290 spaces, so around 50 years at average burials of 5 a year.
5.	Consideration of suitable burial land elsewhere for acquisition.	There is currently no suitable burial land, but this is kept under constant review. Land had been offered to the Parish Council as part of a development in 2016, which would have formed part of a Section 106 agreement. Unfortunately when it was approved after appeal, this community benefit did not form part of the approval.

ADDERBURY PARISH COUNCIL

Date of Parish Council Meeting	Tuesday 25 June 2019
Agenda Item Number	Item 16
Author	Diane Bratt
Title of Report	Boreholes in Adderbury Cemetery
Summary	<p>Advice has been obtained verbally (tel conversation with Chairman) from Geoprobe Environmental Ltd (Company who did survey for Yarnton PC).</p> <p>They said: 'Ground water varies considerably even in short distance/ may get springs appearing/especially when dealing with mudstone/marlstone (which Adderbury is)/dealing with variations of groundwater which could be as close as a few yards.</p> <p>Will cost a 'small fortune' to check really closely due to geology etc (will need lots of boreholes). Could do a few holes in winter but will probably find water anyway/ given fact that this area has a lot of streams and ditches we will find water all over the place/ ground water is everywhere so not easy to deal with this situation.</p> <p>Could pay for one day (£650 +vat) for a few holes which we then monitor but it will only really tell us what we already know (his words)'. A 2nd company, Geotechnical and Geoenvironmental Consultants, wanted more details (map/ plan etc) before quoting</p>
Recommendation	<p>The PC agrees to monitor the situation and continue to follow the revised burial policy to avoid areas which may have a high water table.</p> <p>The Clerk and Chairman be authorised to look into the marking out of suitable grave spaces in the cemetery.</p> <p>The PC should investigate how many years of burials the cemetery potentially has (rough estimate is 24 years in section 3 plus some in section 4) and consider measures to acquire future burial land elsewhere, as per Policy AD21 of the Adderbury Neighbourhood Plan.</p>
Reasons for the Recommendation	<p>The PC needs quotes (3 if possible) and the advice so far does not suggest much advantage in doing boreholes to tell us what we already know.</p> <p>If it is agreed that there is actually the required need the PC</p>

ADDERBURY PARISH COUNCIL

	should understand the process by which further land for burials may be achieved.
Impact on Budget	None at present
Risks	None currently but the PC should consider how much suitable space remains in the Cemetery and how to best manage it.
Background	<p>The PC has been aware for some time that the south west area of the cemetery (part of section 4) has a high water table, making it difficult to use for double depth graves. The PC has taken mitigating measures: 1. The field drainage ditch on the south side has been cleared. 2. The Council's policy for burials has been changed to stop burials in this part of section 4, until we have more detail, and to have burials in section 3 only.</p> <p>Notably Yarnton PC have also taken much the same decisions as APC (see point 14 Yarnton mins). The advice to the Chairman so far does not encourage spending funds at this stage.</p>
Supporting documents; advice, reports etc should always be attached to the report and listed here	<p>Plan of cemetery plots. (attached last PC meeting)</p> <p>Information from Yarnton PC. (attached)</p>

**Parish Council of
ADDERBURY**

ADDERBURY CEMETERY

**Rules, Regulations and
Burial Fees**

1 April 2020

REGULATIONS

to be observed in the Cemetery at Adderbury

1. The area to be used for graves is divided into grave spaces distinguished by convenient numbers, so that the position can be readily determined, and a corresponding plan is kept on which each grave is shown.
2. The grave spaces for the burial of persons above 12 years of age are in measurement 3.0 metres by 1.20 metres. Those for the burial of children under 12 years of age are 2.0 metres by 1.0 metres.
3. A Register of graves is kept in which the name, age and date of burial of each person is registered.
4. Nobody must be buried in any vault or walled grave unless the coffin be separately entombed in an air-tight manner that is by properly cemented stone or brick work which will never be disturbed.
5. Only one body will be buried in a grave at one time unless the bodies be those of members of the same family.
6. No un-walled grave will be re-opened within 14 years after the burial of a person above 12 years of age or within 8 years after the burial of a child under 12 years of age, unless for the purpose of burying another member of the same family, in which case a layer of earth of not less than 15 centimetres in thickness will be left undisturbed above the last buried coffin. If on re-opening a grave any annoyance to the sense of smelling be perceptible, the soil will not be disturbed. In no case will any human remains ever be removed from a grave.
7. No coffin must be buried in any un-walled grave within one metre of the ordinary level of the ground unless it contains the body of a child under 12 years of age, when it must be not less than 60 centimetres below that level.
8. All graves are to be dug to a depth of 2.0 metres, except those for children under 12 years of age, and graves for three interments shall be dug to a depth of 2.45 metres.
9. Grave spaces for the interment of ashes are to be a maximum of 1.0 metres by 1.0 metres.
10. Undertakers must ensure that gravediggers do not place any earth or soil removed into the drainage ditch on the southern boundary of section III of the Cemetery.
11. Grave spaces will be used in rotation. All graves are suitable to be dug as double depth graves. Should any stone be encountered during the grave digging process, it will be the undertakers' responsibility to ensure the necessary equipment is used to remove the stone. This will be at the cost of the undertaker, not the Parish Council. No two adjacent grave spaces will be allocated instead of a double plot due to the undertakers' not being able to remove the stone.
12. The Parish Council agreed on 15 September 2009 not to continue with reserving plots. For those plots previously reserved a time limit of fifteen years will be imposed, after which the reservation will lapse unless renewed. Responsibility for renewal will rest with the person reserving the plot.
13. All applications concerning the cemetery are to be made to the Chairman or the Clerk of the Parish Council.
14. The Cemetery is opened for the admission of persons to walk in the footpaths and to inspect the graves subject to the Regulations and Restrictions of the Parish Council.
15. No cycles and no dogs or other animals except guide dogs are permitted to enter the Ground at any time.

16. A Plan of the Ground, indicating the grave spaces used and unused, may be seen at the Office of the Clerk to the Parish Council.
17. To facilitate maintenance and mowing, the Parish Council will not permit any kerbstone of any description. Similarly, no memorial, jar or vase shall be placed on the turfed area.
18. Planting or cultivation on the turfed surface of the grave space will not be permitted. This area must in all respects and at all times be left undisturbed. The Council reserves the right to prune, cut down, dig up or remove any trees, shrubs, or plants as they may consider necessary or desirable.
19. All proposed inscriptions are to be sent to the Clerk for approval by the Council, and in no case is any Stone or other erection to be placed in the Cemetery without the written authority of the Clerk to the Parish Council.
20. Only Headstones and Crosses will be allowed and they must not exceed 1.0 metres in height. A base of stone or concrete not exceeding 60 centimetres long by 1.10 metres wide will be allowed with a minimum thickness of 7.5 centimetres, but thicker where required and this must finish flush with the ground.

The concrete base at the back and sides of the Stones and Crosses shall be 15 centimetres wide to allow for mowing.
21. Oval, round or square porcelain cameos may be inserted in headstones provided they do not exceed 8cm by 10cm. Details of any proposed cameo must be sent to the Clerk for approval by the Council.
22. In the area set aside for the interment of Ashes only memorial tablets, not exceeding 0.5 metres long by 0.5 metres wide, will be allowed. These must finish flush with the ground.
23. The maintenance of a memorial stone is the responsibility of the family of the deceased person for 99 years as from the date of purchase of the grave. In cases of neglect to repair memorials erected for five years or more, notice will be sent to the owner or his/her representative (where the address is known) and, if not executed within the given time limit, the Council will take responsibility for remedial works as are necessary for public safety. This may include the laying down or removal of the headstone.

The Cemetery is provided by Adderbury Parish Council for parishioners only or those who have a significant link to the village (the significant link will be approved at the discretion of the Clerk to the Parish Council and Chairman of the Parish Council).

ADDERBURY CEMETERY - SECTION I

187	186	185	184	183	182	181	180	179	
166	167	168	169	170	171	172	173	174	175
165	164	163	162	161	160	159	158	157	156
144	145	146	147	148	149	150	151	152	153
143	142	141	140	139	138	137	136	135	134
122	123	124	125	126	127	128	129	130	131
121	120	119	118	117	116	115	114	113	112
100	101	102	103	104	105	106	107	108	109
99	98	97	96	95	94	93	92	91	90
78	79	80	81	82	83	84	85	86	87
77	76	75	74	73	72	71	70	69	68
55	57	58	59	60	61	62	63	64	65
	47	48	49	50	51	52	53	54	56
46	45	44	43	42	41	40	39	38	37
25	26	27	28	29	30	31	32	33	34
24	22	21	20	19	18	17	16	15	14
5	6	7	8	9	10	11	12	13	
4	3	2							
	1								

ADDERBURY CEMETERY - SECTION II

118	117	116	115	114	113	112	111
104	105	106	107	108	109	110	96
103	102	101	100a	99	98	97B	97a
8	7	6	5	4	3	2	1
10	11	12	13	14	15	16	17
24	23	22	21a	21	20	19	18
25	28	29	29a	30	31	32	
39	38	37	36	35	34	33	
40	41	42	43	44	45	46	
53	52	51	50	49	48	47	
54	55	56	57	58	59	60	
67	66	65	64	63	62	61	
68	69	70	71	72	73	74	
81	80	79	78	77	76	75	
82	83	84	85	86			
91	90	89	88	87			
92	93	94	95				

ADDERBURY CEMETERY - SECTION III

188	189	190	191	192	193	194	195	196	197	198
177	178	179	180	181	182	183	184	185	186	187
166	167	168	169	170	171	172	173	174	175	176
155	156	157	158	159	160	161	162	163	164	165
144	145	146	147	148	149	150	151	152	153	154
133	134	135	136	137	138	139	140	141	142	143
122	123	124	125	126	127	128	129	130	131	132
111	112	113	114	115	116	117	118	119	120	121
100	101	102	103	104	105	106	107	108	109	110
89	90	91	92	93	94	95	96	97	98	99
78	79	80	81	82	83	84	85	86	87	88
67	68	69	70	71	72	73	74	75	76	77
56	57	58	59	60	61	62	63	64	65	66
45	46	47	48	49	50	51	52	53	54	55
44	43	42	41	40	39	38	37	36	35	34
23	24	25	26	27	28	29	30	31	32	33
22	21	20	19	18	16	15	14	13	12	11a
1	2	3	4	5	6	7	8	9	10	11

ADDERBURY CEMETERY - SECTION IV

			8	7	6	5	4	3	2	1
			16	15	14	13	12	11	10	9
			24	23	22	21	20	19	18	17
			32	31	30	29	28	27	26	25
			40	39	38	37	36	35	34	33
			48	47	46	45	44	43	42	41
			55	54	53	52	51	0	5	49
			63	62	61	60	59	58	57	56
			71	70	69	68	67	66	65	64
			79	78	77	76	75	74	73	72
			87	86	85	84	83	82	81	80
			95	94	93	92	91	90	89	88
			103	102	101	100	99	98	97	96
			111	110	109	108	107	106	105	104
			119	118	117	116	115	114	113	112
			127	126	125	124	123	122	121	120
			135	134	133	132	131	130	129	128
			143	142	141	140	139	138	137	136
			151	150	149	148	147	146	145	144

159	158	157	156	155	154	153	152
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 Red plots are available